

Project: Admin - MCFD ET09379007  
 Start: 01-Apr-22  
 End: 31-Mar-23

6  
 12 Total Months

DRAFT

Report Date:

% of actual  
 50%

	Budget	Apr	May	Jun	Jul	Aug	Sep	to Date	Available	50%
<b>INCOME</b>										
Grant: MCFD ET09379007	57,251	4,771	4,771	4,771	4,771	4,771	4,771	28,626	28,625	50%
Grant: 22/23 MCFD R&R Funding	2,819							-	2,819	0%
Grant: RDNO & Village	10,000	833	833	833	833	833	833	5,000	5,000	50%
Administrative recovery	76,000	5,791	6,594	7,809	4,954	5,791	6,688	37,627	38,373	50%
Bank interest	7,427	473	589	765	1,324	1,904	2,374	7,427	-	100%
Com. Foundation Donation (#2558)	2,850					1,959		1,959	891	69%
Donations	1,500	20	40	20	20	20	57	177	1,323	12%
Fundraising (net)	10,000							-	10,000	0%
Misc. (Copying, Fax, Member, Resumes)	1,500	74	70	92	1	95	80	412	1,088	27%
<b>From Reserves</b>								-	-	#DIV/0!
<b>Total revenue</b>	<b>169,347</b>	<b>11,963</b>	<b>12,897</b>	<b>14,290</b>	<b>11,902</b>	<b>15,373</b>	<b>14,803</b>	<b>81,227</b>	<b>88,120</b>	<b>48%</b>
<b>EXPENSES</b>										
<b>BUILDING</b>										
Rent	10,000	901	901	901	901	901	901	5,405	4,595	54%
Building maintenance	500							-	500	0%
Janitorial Services (Tracy Mann)	6,000	406	476	451	491	418	418	2,661	3,339	44%
<b>Total building</b>	<b>16,500</b>	<b>1,307</b>	<b>1,377</b>	<b>1,352</b>	<b>1,392</b>	<b>1,319</b>	<b>1,319</b>	<b>8,066</b>	<b>8,434</b>	<b>49%</b>
<b>EQUIPMENT</b>										
Copier use	500							-	500	0%
Tel., fax & internet	500	35	30	30	30	30	30	185	315	37%
Equipment lease	500							-	500	0%
Office equip/computers	2,000							-	2,000	0%
<b>Total equipment</b>	<b>3,500</b>	<b>35</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>185</b>	<b>3,315</b>	<b>5%</b>
<b>INSURANCE</b>										
StaffBoard Liability & Contents	7,400	2,455				5,347		7,802	(402)	105%
ICBC 3rd party excess	100							-	100	0%
<b>Total insurance</b>	<b>7,500</b>	<b>2,455</b>	<b>-</b>	<b>-</b>	<b>5,347</b>	<b>-</b>	<b>-</b>	<b>7,802</b>	<b>(302)</b>	<b>104%</b>
<b>OFFICE EXPENSES</b>										
Office Supplies	500							-	500	0%
Postage/Courier	50							-	50	0%
Memberships/Subscriptions	250							-	250	0%
Refreshments	100							-	100	0%
Staff/Volunteer expense	150					28		28	122	19%
Advertising/Marketing	250							-	250	0%
Strategic Planning/AGM Refresh	500						340	340	160	68%
<b>Total office expenses</b>	<b>1,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28</b>	<b>340</b>	<b>368</b>	<b>1,432</b>	<b>20%</b>
<b>SUPERVISION</b>										
<b>Executive Director</b>										
<b>Executive Director Wendy</b>										
Admin	32,020	2,746	3,019	3,763	3,516	2,977	4,317	20,337	11,683	64%
CAPC LA		923	874	876	913	929	956			
IH Sr		654	619	364	381	387	398			
IH MH		769	728	546	571	581	398			
TAPS		827	783	782	818	832	398			
<b>Wendy Total:</b>		<b>5,918</b>	<b>6,023</b>	<b>6,332</b>	<b>6,199</b>	<b>5,705</b>	<b>6,468</b>			
Training	200							-	200	0%
Mileage	550			23	41			63	487	11%
Executive Asst Christine 32 Hrs/Wk	22,500	2,075	2,883	2,906	2,018	1,753	3,557	15,192	7,308	68%
Application writing	250							-	250	0%
Training MCFD R&R Funding	2,819							-	2,819	0%
Training	150							-	150	0%
<b>Total Supervision</b>	<b>58,489</b>	<b>4,821</b>	<b>5,902</b>	<b>6,691</b>	<b>5,575</b>	<b>4,729</b>	<b>7,875</b>	<b>35,592</b>	<b>22,896</b>	<b>61%</b>
<b>RECEPTION</b>										
Marena Legare 7 Hrs/Wk	8,300		478			511		988	7,312	12%
Office Manager Michele 32 Hrs/Wk	22,000	1,264	1,422	1,667	2,044	942	2,068	9,407	12,593	43%
<b>Total Front End Wages:</b>	<b>30,300</b>	<b>1,264</b>	<b>1,899</b>	<b>1,667</b>	<b>2,044</b>	<b>1,453</b>	<b>2,068</b>	<b>10,395</b>	<b>19,905</b>	<b>34%</b>
<b>FINANCE</b>										
Bookkeeper -Ilicia Horgan 32 Hrs/Wk	35,200	2,083	2,231	2,415	2,037	2,231	2,796	13,792	21,408	39%
Audit, Charitable Tax Return and legal fees	8,200						9,806	9,806	(1,606)	120%
Software (Community Foundation #4290)	2,850					1,959		1,959	891	69%
Bank charges/paypal fees	125			13	31			44	81	35%
Training	300							-	300	0%
<b>Total finance</b>	<b>46,675</b>	<b>2,083</b>	<b>2,231</b>	<b>2,428</b>	<b>2,067</b>	<b>4,190</b>	<b>12,603</b>	<b>25,601</b>	<b>21,074</b>	<b>55%</b>
<b>Total expenses</b>	<b>164,764</b>	<b>11,964</b>	<b>11,439</b>	<b>12,168</b>	<b>16,455</b>	<b>11,749</b>	<b>24,235</b>	<b>88,010</b>	<b>76,754</b>	<b>53%</b>
Surplus / (deficit)	4,583	(1)	1,458	2,122	(4,553)	3,623	(9,431)	(6,782)		OK
<b>Surplus / (deficit)</b>	<b>4,583</b>	<b>(1)</b>	<b>1,458</b>	<b>2,122</b>	<b>(4,553)</b>	<b>3,623</b>	<b>(9,431)</b>	<b>(6,782)</b>		

Project name: CG-Information & Referral

Old name: Community Gaming: Information & Referral (Com Ed)

Start: 1-Apr-22

End: 31-Mar-23

Amount: \$ 15,000

Funded by: Community Gaming

Coordinator:

Report date:

2473 Deferred revenue

4110 Earned revenue

6 Months

12 Total Months

Budget last changed

		Apr	May	Jun	Jul	Aug	Sep	Actual to date	Balance	%
<b>Revenue:</b>										
Carry-forward from previous years	343	343						343	-	100%
Grant revenue (earned revenue)	15,000	1,134	1,743	1,455	1,419	1,466	1,593	8,811	6,189	59%
22/23 Gaming Bank Acct Interest Split	95	4	5	12	24	27	23	94.81	-	100%
	15,438	1,481	1,748	1,467	1,444	1,493	1,616	9,249	6,189	60%
<b>Expenses:</b>										
<b>Staffing:</b>										
Marena Legare	6,369	570	573	611	576	573	439	3,341	3,027	52%
Michele Bisbing	6,369	574	609	643	681	681	730	3,919	2,450	62%
	12,738	1,144	1,182	1,254	1,257	1,254	1,169	7,261	5,477	57%
<b>Program materials / services:</b>										
Communications	400	143	74	61			122	400	-	100%
Office Supplies/Materials	347		51		34	86	51	222	126	64%
Copying	453	41	289				122	453	-	100%
	1,200	185	414	61	34	86	295	1,074	126	90%
<b>Administration:</b>										
*Rent (Mclaughlin)	1,500	152	152	152	152	152	152	914	586.50	61%
	1,500	152	152	152	152	152	152	914	587	61%
<b>Total expenses</b>	<b>15,438</b>	<b>1,481</b>	<b>1,748</b>	<b>1,467</b>	<b>1,444</b>	<b>1,493</b>	<b>1,616</b>	<b>9,249</b>	<b>6,189</b>	<b>60%</b>
<b>Surplus / (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>OK</b>